



BRADBURY BUZZ

Newsletter



Welcome to Bradbury Preschool

We wish to extend a very warm welcome to all our children and their families, and look forward to making 2021 an awesome year here at Bradbury Preschool!!!



Within the first few weeks we will be working to build relationships with the children and yourselves, and ensuring you all feel safe, comfortable and supported in your Preschool experience.

Staffing for 2021

This year sees the return of Trudy Beale, Carly Foden-Dooley, Jemma Johnson, April Meisenhofen, Emma Auimatagi, Harriet Perkins, Natasha Matts, Sarah Bennett, Jacqui Bail, Simone Ramsay, Selina Crofts, Poornima Sundarajan, Christine Mitchell, Linda Field and Nikita Chadwick.

Each room will be staffed by the teachers and educators in the table below. Those highlighted are the Room Leaders of each room. On a Wednesday the Educational Leaders Trudy, Jemma, Carly and April will meet to discuss the curriculum and where we are heading. We also have Mel Field who is our Office Administrator on a Monday, Tuesday, Thursday and Friday

	Monday	Tuesday	Wednesday	Thursday	Friday
Koala	April Natasha Simone Poornima	April Natasha Simone Poornima	April Natasha Simone Poornima	April Natasha Linda Poornima	April Natasha Linda Poornima
Possum	Carly Harriet Selina	Carly Harriet Selina Linda	Carly Harriet Selina Christine	Carly Harriet Selina	Carly Harriet Selina
Wombat	Jemma Emma Jacqui	Jemma Emma Jacqui	Jemma Emma Jacqui Sarah	Jemma Sarah Christine	Jemma Natasha Christine

Bradbury Preschool

Term 1 - 2021

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ABN 21 025 015 932
PO Box 4075, Bradbury NSW 2560
100 The Parkway,
Bradbury NSW 2560
P: 02 4625 1829 F: 02 4625 0311
E: info@bradburypreschool.com.au

Administration Reminders

HOURS OF OPERATION

The preschool is open between 8am and 3.30pm. Families may drop off and/or pick up at any times between these, with the core Preschool program hours between 9am and 3pm.

ALL children and families must have left the building by 3.30pm. A late fee applies for any child remaining on the premises after 3.30pm, at a rate of \$20 per ten minute interval (or part thereof). If children are consistently collected after closing hours, your child's position may be withdrawn.

ADDITIONAL ENROLMENT INFORMATION

If you are still required to provide an approved and current Immunisation History Statement, Birth Certificate, copy of Low Income Card, etc, please upload these to your Smart Central account within the next week.

CHILD INFORMATION

If throughout the year any of your personal details should change, please advise the Preschool ASAP. It is mandatory for the service to maintain up to date contact details at all times.

METHODS OF PAYMENT

The Preschool is **CASHLESS**. Fees will only be taken using EFTPOS and credit card facilities, or direct depositing.

'Our Mob'

We are asking all families to please provide a printed photograph of their family, to display in our foyer. "Our Mob" display will depict the various family structures, cultures, etc of our preschool community, promoting a sense of belonging in our children. Please ensure these are forwarded prior to the end of this term for display.

Return and Earn

Help Bradbury Preschool raise funds by depositing your aluminium cans, cardboard poppers, small beer bottles, small plastic bottles, containers that have the 10c refund statement, large cardboard drink containers, and larger plastic drink bottles, into our recycle bin.

COVID -19 INFECTIOUS DISEASES

Unfortunately, COVID-19 is still on the top of the infectious disease. **If you do come in contact with anyone with COVID 19 can you please inform us at the preschool?**

We are stressing that if your child is **unwell, has a runny nose. Cough, sore throat and/or a Temperature that you keep them home.** Thank you to all the families that have been doing this last Year.

We continue to wash your child/ren hands and we as a preschool are completing extra cleaning throughout the day.

Dates to Remember

Meet and Greet –

Tuesday 9 & Thursday 11 February
3.30pm

Sweetheart Day –

Tuesday 16 & Friday 19 February
gold coin donation

St Patricks Day

Wednesday 17 March

Lots of Socks World Down

Syndrome Day

Friday 19 March

Preschool Photos –

Tuesday 23, Wednesday 24, &
Friday 26 March

Cash amount on the day

Healthy Harold -

Thursday 30 March

Easter-Egg Hunt –

Friday 26 March

Last day of Term 1 –

Thursday 1 April

First day of Term 2 –

Tuesday 20 April

Go Blue for Autism

Week 2 starting 26 April

Steps Vision Screening

Tuesday 27 and Thursday 29 April

Mother's day Stall

Week 3 starting 3 May

\$5.00

Families will be notified immediately and asked to collect your child if they show any signs of being unwell whilst at preschool. This will assist us in ensuring both the children's and staff's health and wellbeing.



wash hands



stay home



cover mouth



see doctor



stay informed

T-Shirts, Hats and Hoodies

Families are free to send their child to preschool in Bradbury Preschool's own t-shirts, **at a cost of \$12.00 each**. Hats, **at a cost of \$15.00 each**. We also have Aboriginal design Bradbury Preschool polo shirts, **at a cost of \$30.00 each** Please see me if you wish to purchase one.

There are a small number of hoodies available also, **at a cost of \$30.00 each**. Towards the end of term one, we will also be placing an additional for these hoodies to ensure they arrive prior to the cooler weather. If you are interested please see Mel or Trudy so we can place you down on a list to order you one for so you have it for term 2

Book Clubs

Throughout the year you will notice selections of books for sale through Learning Discovery, as well as Scholastic Book Club catalogues.

Learning Discovery Books – come around twice per year, and are a selection of books which are heavily discounted for preschools to purchase. These must be paid through Eftpos transactions.

Scholastic Book Club – these catalogues are on offer for families to take home and view a few times each term. If you wish to place an order you are required to complete the order and payment online through the LOOP. The preschool will not be accepting payments for these books. Once orders have arrived, they will be distributed to those families whom placed orders. Orders usually take approximately one week to arrive.

Kinderloop

Kinderloop is up and running. If you have not received the email inviting you to join, or are having difficulty accessing the app, please see the Educators in your child's room.

Currently we are obtaining families consent for their child to be included in group photos on other children's Kinderloop, and as these come in you will be able to see a more accurate view of what is happening in your child's room.

We welcome any feedback, comments, ideas and/or suggestions, as these provide further information to assist us with your child's program.

Family Correspondence

It is necessary that all correspondence is read thoroughly as each is an important key to communication between families and the Preschool, containing information and updates, policies and procedures, general reminders, upcoming events, and balances owing on accounts, etc. We encourage open communication between families and ourselves through:

FACE TO FACE

Here you can also arrange to have a meeting with one of the educators to talk privately with the girls.

COMMUNICATION DIARIES

One of these is located in each room (beside the *Attendance Register*) to promote the open sharing of information between you and educators while at the Preschool. You may note down such things as items placed on Fridge tray for lunch, early pick up times, reminders that another is picking your child up, etc.

NOTICEBOARDS AND DISPLAYS

These are located on the front porch, in the foyer, and beside the exit doors of each room, and display information that is relevant and may be of importance.

Our Brochure Files (in the hallway) provide a variety of brochures and leaflets informing families of common childhood issues, relevant local community support services, etc.

GENERAL FAMILY COMMUNICATION

In our commitment to take an active role in caring for our environment, and to contribute to a sustainable future (National Quality Area 3), we continue to move forward as a paperless Preschool (as much as possible anyway). Any correspondence to families (not required to be handed back) will be sent out via email. If you do not receive any correspondence from the Preschool via email, please see me to review the email address you have listed on your Enrolment Application, to ensure all contacts are current within our system.

Those whom do not have access to emails, will receive their correspondence within their personal file (located within each room in the cane box with their art/craft, etc).

NEWSLETTERS AND MEMOS

Newsletters will be emailed each term, as well as posted on our Face Book page, Kinderloop and Website. It is important that you read these thoroughly as they contain information and updates regarding the Preschool, policies and procedures, general reminders, upcoming events, and other areas of interest. These will also be displayed on Noticeboards, to alert families that they have been sent.

Social Media – FACE BOOK

We also have a public Face Book page that you are free to join. On here we place photos of various events, experiences, etc., as a means of reaching our outer community and other early childhood professionals.

Meal Times

Here at Bradbury Preschool we encourage healthy eating. We ask that each child's lunch box contain foods from each of the following areas:

- **Food suitable for a lunch meal** - these may include a sandwich, roll or wrap with suitable filling; rice, noodles or pasta; salad with added meat, chicken, etc; or crackers or rice cakes with filling, spread or accompanying foods; as well as
- **Fruits and Vegetables** - such as a piece of fresh fruit or a vegetable (cut and/or peeled if necessary, and ready for your child to eat), diced or chopped fruits in natural juice, or dried fruit (not every day); and
- **Dairy Foods** - such as milk, yoghurt or plain custard in small tubs, cheese cubes or slices.

PLEASE NOTE: We are NUT and EGG AWARE due to allergies and severe anaphylaxis, and therefore foods such as whole nuts, peanut butter, Nutella, and any other food items that may contain traces of nuts such as muesli bars, etc.; as well as whole eggs and egg sandwiches are not allowed.

Please ensure you pack your child a suitable amount of foods. Educators in your child's room will advise you if your child appears to require additional food.

We also ask that you provide a **large bottle of water**, which the children will be able to access throughout their day at preschool.

Please provide an **extra piece of fruit/Vegetable** to place in the fruit/vegetable bowl for the educators to cut up for our **Morning Crunch Time**.

We ask that the following foods not be sent to preschool. These foods will remain in your child's lunch box if packed in their lunchbox, and be sent home with a slip, identifying healthier and appropriate options for their lunch boxes while at preschool:



- **Sticky Snacks** - such as lollies, fruit bars/straps/lollies, chocolates, sweet cream-filled biscuits and cakes, LCM bars, etc;
- **Salty/High Fat Foods** - such as packets of chips and savoury snack biscuits; and
- **Sugary/High Fat Foods** - such as cream filled biscuits and cakes, chocolate coated biscuits, yoghurt coated muesli bars, lcm bars, etc.

Please Note: a home cooked treat such as cupcake, pikelets, etc. is permitted, we are simply trying to discourage lunchboxes FULL of pre-packed, high sugar/fat/salt foods.

Thank you for your support of these mealtime guidelines. As part of the National Quality Framework it is required that we encourage, role model and promote healthy eating throughout your child's day at preschool, and support families in educating your children about healthy food choices.

Did you know?
WATER

Children should not be drinking fruit juice regularly. While some juices contain vitamin C, they lack the fibre and many other important nutrients contained in a whole piece of fruit.



Did you know?
HEALTHY SNACKS

Filling up on junk or 'sometimes' foods high in energy and sugar leaves less room for the more nutritious or 'everyday' foods.



Policies and Procedures

ARRIVAL AND DEPARTURES

Families:

- MUST sign each child in and out of the preschool upon arrival and at the time of departure, on *Attendance Register* with a full signature.
- Remain responsible for their child whilst they are on preschool premises.
- Are to communicate any changes of routine with educators. This communication may include information about medication, a change of routine, a person other than a known authorised adult picking up a child, and completing documentation or if there is a change in time of arrival or departure for a child.
- Must ensure authorised adults whom have not collected their child before, produce photo identification as proof of identity upon collection, and be of at least 18 years of age.

COMPLAINTS AND FEEDBACK

Feedback:

- Feedback from families is encouraged and educators and staff will take this feedback into account in ongoing planning and quality improvement.
- Families are encouraged to communicate with the preschool and provide feedback through conversation with teachers and educators at pick up and drop off times, and may email or call throughout the day.

Email address: info@bradburypreschool.com.au and
Phone Number: 46 251 829

Complaints (Process):

- Complaints should be forwarded to:
 - Management Committee (Approved Provider) – bradburypsmanagement@gmail.com
 - Trudy Beale (Nominated Supervisor) - PO BOX 4075 BRADBURY NSW 2560 (mail), or 0246 251 829 (telephone), or info@bradburypreschool.com.au (email)
- Your complaint will be documented by a management committee member, an educator or staff member, and placed on the *Complaints Register*.
The complaint will then be forwarded on to the most appropriate person to investigate the complaint. This will include the Nominated Supervisor and the Approved Provider.
- Actions to address the complaint will be determined. Once the outcomes or resolutions are agreed on, all persons involved in the original complaint will be notified and informed of any actions for improvement that will take place as a result of the complaint.
- The Department of Education and Communities will be notified of any complaint made to the service alleging a breach of regulation within 24 hours of the complaint being made.

INFECTIOUS DISEASES

- Families must alert the preschool if their child is diagnosed with an infectious disease.
- Information will be provided to families as soon as practicable of the occurrence of an infectious disease that describe the:
 - nature of illness;
 - incubation period; and
 - infectious and exclusion periods.
- The exclusion periods for various infectious diseases will be displayed in the Family Noticeboard and in each room, and will be enforced by teachers and educators of the preschool, to ensure children's health and wellbeing.

SUN SMART

The following procedures have been established to ensure children are protected from the sun while attending the service:

- **Provide a legionnaire, wide brimmed or bucket hat (baseball caps and visors are not permitted) each day. (NO HAT, NO PLAY).**
- Midriff, crop or singlet tops do not provide enough sun protection and therefore are not permitted to be worn by children. If your child is wearing sleeveless clothes, and there are no sleeved options in their bag, we will provide them with a Bradbury Preschool t shirt to wear.
- It is the family's responsibility to ensure your child is covered with sun cream before outdoor play on arrival (sun cream can be found in each room as well as the front veranda). This will be re-applied throughout the day as necessary.

ILLNESS

- If any child is showing signs of illness, educators will begin monitoring the symptoms of the child, and record as appropriate on the *Illness Record* which will be provided to the child's emergency contact upon collection. The child's family or authorised person will then be contacted to inform them of the illness signs, or to request the collection of the child.
- In response to a child registering a high temperature, educators will contact the child's family to confirm authorisation for the administration of panadol, request collection of the child, and complete the *Illness Record* as required.

FIRST AID

- If any child is involved in an accident or incident whilst at preschool, educators will perform the required first aid (as per their training), and complete an *Incident, Injury, and Trauma Record*. A copy of this record will be made available for parents/carers upon request.
- If a serious incident occurs, the nominated supervisor or responsible person will notify parents or authorised emergency contact, and arrange for medical intervention if required.
- In response to a child suffering an injury to the head, educators will notify the child's authorised person immediately, to alert them of the incident.

Next time your
child comes home
empty handed
don't ask "Didn't you do
anything today?"
Because chances are
they did a heap but all they
know is that they played ...
They don't yet realize how
much they learned while
they played ...
They simply played.
And that is how it is ... And
that is how it should be ...
And that is called
play based learning!

~ Donna Ridley
Irresistible Ideas for Play Based Learning
www.playbasedlearning.com.au

Malarkey
www.malarkeyon.com.au

'Meet and Greet'

On Tuesday 9 and Thursday 11 February, between 3.30pm, we will be holding a 'meet and greet'. This is an opportunity to arrange a 1:1 time slot to:

- meet and get to know your child's Educators;
 - foster a positive and respectful relationship with the preschool;
 - share information about your child's interests, strengths, and needs;
 - discuss your child's learning; and
 - ask any questions, and find out more information.
- They will be 10min slots

If interested, please write your child's down on your child's room form by Friday 7 February.

Sweetheart Day

With a couple of children in attendance whose family members have spent time in hospital due to heart disease, Bradbury Preschool is proud to be hosting Sweetheart Day celebrations in support of Childhood Heart Disease **Tuesday 16 and Friday 19 February 2021.**

We are asking families to dress their children with a 'Splash of Red', and bring a *gold coin donation*, to preschool and take part in our fun, spirited event, all along showing their support to those in real need.

Thank you in advance for your support and cooperation. We look forward to our preschool being involved in what will be a fun and successful event supporting this worthwhile cause!



Preschool Photos

This year our Preschool photos will be taken on **Tuesday 23, Wednesday 24 and Friday 26 March, at approximately 9.00am.**

The photos are taken by a long established company, Versatile Photographic, who have been taking our Preschool photos for many years. (A sample of their work will be placed on the Family Notice Board when it becomes available).

Graham from Versatile perseveres with ALL children to ensure families get the best possible photo of their child, as many who have previously been photographed by him would agree.

Further detailed information will be provided, along with cost, and the days children will be required to attend for their photos to be taken, in the coming weeks.

Excursions and Incursions

INCURSIONS

As in previous years, we are hoping to have a different incursion each term; this is where visitors attend the Preschool to perform, provide information, etc, such as a musical show, police fire and ambulance visits, Science, etc.

These will be planned on various days of the week to ensure all children over the course of the year, have the opportunity to participate in the most amazing contact and learning experiences.

HEALTHY HAROLD INCURSION

On **Tuesday 30 March**, the Healthy Harold Life Education unit will be visiting to perform – Harold's Thankful Heart - showing through everyday experiences, concepts of gratitude and thankfulness. The program supports children's learning and development for a safe and healthy lifestyle through the opportunity to engage in play-based, experimental and interactive experiences to foster their health and wellbeing, building on their mental, physical and social foundations.

There is no cost as this has already been included with the price of your fees.

Management Committee

Association Annual General Meeting

We are seeking expressions of interest from Association Members to serve on the Management Committee during 2021.

Positions are elected and finalised at the Association's Annual General Meeting, which will be held towards the end of March.

All families are welcome, and encouraged to attend. If there are an insufficient number of Association Members in attendance at the AGM, we are unable to hold the meeting, and therefore elect a Committee.

Association Members who have experience in any of the following areas are highly sought:

- Finance
- Administration
- Early Childhood Education
- Human Resources
- Fundraising
- Marketing
- Business Management
- Corporate Governance

If you are interested in learning more about the roles available, please see the office. Current Committee Members are also happy to speak with any potential candidates and answer any questions you may have about their roles.

Being on the Management Committee really is a rewarding experience, and gives you the opportunity to gain a greater knowledge of the running of the preschool, as well as develop a closer rapport with myself and other staff.



PARENT TV

This year we have a new resource for all families to access. Throughout the year we will be recommending different articles for you to listen to that relates to what we are doing here at the preschool or just something that we feel is worthwhile listening to.

You might be wondering how you sign in.

Simple go to Parent TV create an account and type in the **CODE: Bradbury**. You are all set up ready to access any of the short clips on a variety of areas. There are things for us parents as well as clips for your children to watch. This can also be useful for other children that you may have. Please access it as much as you want.



Easter-Egg Hunt by Torchlight

The Bradbury Preschool Annual Easter Egg Hunt is to be held **Friday 26 March 2021. Depending on the COVID -19 restrictions at that time**

This is a great fundraiser that has been enjoyed by families for many a year.

Children pack their torches and come along for a night of fun with a sausage sizzle, and activities such as colored hairspray, glo-sticks, lucky dips, and a monster Easter raffle. When it is dark the children move to the other yard with their torches to scavenge for Easter eggs.

Further detailed information will be provided as it becomes available.

SPONSORSHIP AND DONATIONS

If you know of any businesses who may be interested in sponsoring our Easter Egg Hunt, or who may be able to supply sausages, drinks, etc, please see Trudy or Mel ASAP.

Sponsors will receive an advertisement in our 'Friends of Bradbury Preschool' booklet, which will be given out to each family of the Preschool, as well as be mentioned as a supporter within each Newsletter for the year.



Communication Screening Children attending School in 2022

During Term 1 on a Friday 2021, Private Speech Pathologist **Kellie Diamond** will be working alongside Bradbury Preschool as part of their Learning Program. We are able to book in appointments for the Friday if your child attends on a Monday Tuesday. These are only for children that will be attending Kindergarten in 2022

Bradbury Preschool has identified the importance for more specific and intensive Speech and Language goals within the Preschool. As part of the Learning Program, a communication screener and summary report will be provided for each child by the Speech Pathologist, Kellie Diamond. This includes a more in-depth School Readiness screener for the children transitioning to school in 2022. A copy of this summary report will be sent home with your child. It is crucial that any communication difficulties are identified in an Early Learning Environment. This allows for early intervention, which can help provide the best learning outcomes for each child. The sooner a communication difficulty is identified and treated correctly; a child is given the best chance to become a successful communicator.

Good communication skills are essential for making and sustaining friendships, literacy and academic success, as well as self-confidence and self-directed learning.

parental consent is gained for the communication screeners. Attached is the Consent letter.

You will need to fill this out before your child will be able to participate in this amazing process.

The preschool is covering the costs, all you need to do is sign the consent form and away we go.

**From all the wonderful Staff at
Bradbury Preschool**

